



Supporting Parents with Disabilities (Formerly Enabling Disabled Parents Protocol)

Owner: QA team

Status: Active

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Introduction

This procedure, formerly known as The Enabling Disabled Parents Protocol (EDPP), details the agreement between NCC’s Adult Social Services Department (ASSD) and Children’s Services (CS), with regards to working with parents/guardians who have a disability/long-term illness and their child(ren).

The “whole family approach” section of the Care and Support Statutory Guidance (6.65-6.73) places a responsibility on the Local Authority to identify how an adult’s care and support needs impact on their family and to also recognise child carers. ‘Carrying out any caring responsibilities the adult has for a child’ is an eligibility outcome in the Care Act and so consideration must be given to this where a person with care and support needs is identified as a parent/guardian.

Parents/guardians with a disability/long-term illness have the right to be supported in fulfilling their parental roles and responsibilities. All assessments undertaken must explore

the family's strengths as well as needs to help determine any risks, both to the parent/guardian and their family.

Under the Children and Families Act, the Local Authority has a duty to:

- assess the needs of any identified young carer; and
- consider whether the care they are providing is excessive or inappropriate; and
- consider how the child's caring responsibilities affects their wellbeing, education and development.

Key Points

Where ASSD or CS identify and/or assess an adult with a long-term illness/disability who is the parent or legal guardian of a child, the following must be considered:

- The impact of the adult's long-term illness or disability on their ability to parent their child(ren) in a safe and effective manner is considered as part of their Care Act assessment. The assessment should consider the parent/guardian's needs first and then the impact these care needs have on their family/support network. It must also consider any risks relating to excessive and inappropriate care being provided by children, young people and young adult carers.
- That any parenting support need identified to enable the parent/guardian is recorded in the assessment.
- That if the parent/guardian has any identified parenting needs, these are recorded in their Care and Support plan. The plan must clearly define any support provided to the parent/guardian, the impact that any additional support will have and the proposed outcomes identified.
- Where a child or young person is acting as a carer to their parent/guardian, the need for this caring role is considered with the aim of reducing or completely eradicating it, if safe and appropriate to do so.
- That any support agreed to meet the parent/guardians care and parenting needs is reviewed by ASSD and CS.
- That where possible, joint assessments with both ASSD and CS practitioners should be carried out to reduce the need for multiple visits to the family.

Procedure

Eligibility under the Care Act

Where an adult with a disability/long term illness is identified as a parent/guardian (by either ASSD or CS), one of the following will apply:

The adult is not eligible for care and support under the Care Act

In this circumstance, CS and ASSD should work jointly to provide the parent/guardian with information and advice or refer them to other services to help them meet any identified parenting support needs. Any advice and/or information provided to the parent/guardian must clearly be recorded on their LiquidLogic Adults' System (LAS) record and the child's LiquidLogic Children's System (LCS) or Early Help Module (EHM) record.

The adult is eligible for care and support under the Care Act

The Care Act assessment for the adult must involve in person contact and the family/wider support network must be ascertained. The Personal Budget Questionnaire within the Eligibility Determination form will calculate a figure for any parenting need. The ASSD practitioner supporting the adult, will request an assessment from CS of the impact that the adult's long-term illness/disability has on their ability to parent their child(ren).

Sharing of Information

The parent/guardian should be made aware that information related to them and their family will be shared between ASSD and CS where necessary. This agreement to share information is detailed in the [GDPR_CPN_ASSD](#) form which should be given to the parent/guardian when they are completing the [GDPR_C1B](#) form.

Referral process

The practitioner should first check the "atom" on the adult's LAS record or on the child's LCS/EHM record to see if there is an allocated team or practitioner.

Where the case is allocated to a practitioner

The ASSD or CS practitioner can email the allocated practitioner directly, requesting a joint assessment (see below for the wording of the email).

Where there is no allocated practitioner but there is an allocated team

Where the case is not allocated to a practitioner, the atom on the adult's/child's LAS/LCS/EHM record will show if a team is involved so that the referral email can be sent to the correct destination. A list of ASSD and CS Team mailbox's can be found in [Appendix 1](#).

Where there is no allocated practitioner or team

If there is no allocated team or practitioner, ASSD practitioners can request joint working by contacting Norfolk Children's Advice and Duty Service (CADS), on 0344 800 8021. The referral will then be passed onto the relevant CS Team.

CS practitioners can request joint working by referring to the Social Care Community Engagement team (SCCE), on 0344 800 8020. The referral will then be passed onto the relevant ASSD Team

Wording of referral emails for allocated cases

When sending an email to a practitioner or team requesting a joint assessment for an allocated case, the subject line of the email should state "*Request for joint EDPP assessment*" and contain the following information:

- The contact details of the requesting practitioner, team or team manager; and
- The LAS/LCS/EHM identification number of the adult/child.

Response to any referrals should be within current ASSD or CS Family Support Team/ Family Assessment and Safeguarding Team (FAST) agreed contact and assessment timescales.

CS process

After gaining signed consent from the family the CS practitioner will complete Assessment and within this will consider the parent's/guardian's existing strengths and abilities to meet the child(ren)'s needs and the impact their illness/disability may have on their parenting ability. This should have regard to the age and needs of the child(ren) and as part of the assessment the child(ren) must be seen.

The CS practitioner will also consider/assess whether any caring being carried out by a child/young person/young adult is excessive or inappropriate in line with the Care and Support Statutory Guidance.

The CS practitioner will offer advice, support and guidance to the parent/family including how to access existing services that may available locally. This will be shared with the ASSD practitioner.

The CS practitioner will contact the ASSD practitioner and agree on what the family support needs are before the Assessment is completed and authorised. The completed Assessment will then be attached to the Care and Support Plan by the ASSD practitioner. The Care and Support plan will then be emailed to the allocated CS practitioner, who will upload it onto EHM/LCS.

Needs of the Child/Young Carers

If during the CS parenting assessment any needs relating to the child(ren) themselves are identified, the assessment and meeting of these needs should be led by the allocated CS practitioner.

The CS practitioner will (with guidance from their manager) discuss with the family and agree any additional support for children, young people or the whole family as part of the Assessment and any subsequent Plan.

If at any point, a young carer is identified, the CS practitioner will complete a Young Carers Needs assessment.

Safeguarding

Any child protection concerns should be raised with CADS (contactable on 0344 800 8021).

Any adult safeguarding concerns should be raised with The Multi-Agency Safeguarding Hub (MASH) (contactable on 0344 800 8020).

Funding agreements

Support from friends, family or from any social or community assets should be explored with the person to help them achieve any identified outcomes prior to any consideration of funded services. Provision of any equipment to support the whole family should also be considered, if it is felt that equipment would be appropriate, referrals should be made to ASSD Occupational Therapy in the usual manner.

The ASSD practitioner will provide the CS practitioner with the figure calculated within the Indicative Budget (IB) to meet parenting needs along with the likely costs of any proposed

services. It must be clear that any funding provided is to support the parent in their parenting role e.g. assistance to get children up, washed and dressed, support with meal preparation or help with other domestic tasks that are essential to ensure safe and effective parenting. The costs of any other parenting responsibilities like childcare, or extracurricular activities, should be covered by the parent or CS.

Once the CS practitioner is satisfied with the plan to meet any essential parenting support needs and joint funding is agreed between ASSD and CS Team Managers, the support required will be put in place by ASSD. Any funding agreements should be clearly recorded on the person's care and support plan. The decision between the Team Managers will be recorded as casenotes on both LAS for the adult and EHM/LCS for the child.

Where a joint funding agreement has been made, the ASSD practitioner should ensure that the funding that CS have agreed to provide is recharged. The ASSD practitioner will need to complete the service request form on LAS and detail the amount of funding that CS will provide on the form in the box titled "Funding split".

Charging

NCC's charging policy is currently being reviewed. The details around charging for any services provided to parents with disabilities will form part of this review. Following the completion of the review, this procedure will be updated to provide further details related to charging.

If you have any queries related to charging, you can contact the Financial Assessment Team on 01603 222133 and select option 2.

Reviews/reassessments

Any review dates should be jointly agreed between ASSD and CS teams and recorded on LAS and EMH/LCS. An initial light-touch review should take place within 4-6 weeks and subsequent annual review/reassessments should then take place every 12 months. The intention of the review/reassessment is to identify what is working, what is not working and what might need to change. The ASSD worker will send the parent/guardian a copy of their review/reassessment form.

No changes to levels of support for the family will take place until a reassessment has been undertaken. The parent/family can request a reassessment/review at any point.

Where joint funding ceases following a review/reassessment, the decision will be recorded on EHM/LCS (CS) and LAS (ASSD) and the parent/family informed.

Disputes

Where circumstances arise that do not appear to fit within the agreed joint working processes detailed within this guidance, practitioners should discuss this with their managers. Any disputes that cannot be resolved at Team Manager level should be escalated to senior managers. Disputes must not result in any delays occurring within this process or impact upon the provision of any necessary support for the, parent/guardian, any carer or the child(ren).

Appendix 1: ASSD Email addresses for EDPP referrals:

Older Person/Physical Disability Team

Northern Locality	dutynothernoppd@norfolk.gov.uk
Norwich Locality	dutynorwich@norfolk.gov.uk
South Locality	01953 609481/609482/609483/609472
East Locality	messagelineeastern@norfolk.gov.uk
West Locality	kingslynnduty@norfolk.gov.uk hunstantonduty@norfolk.gov.uk swaffhamduty@norfolk.gov.uk fenbrecks@norfolk.gov.uk

Mental Health Locality Teams:

North MH team	mhdutynorth@norfolk.gov.uk
Norwich MH team	mhdutynorwich@norfolk.gov.uk
South MH team	mhdutysouth@norfolk.gov.uk
East MH team	mhdutyeast@norfolk.gov.uk
West MH team	mhdutywest@norfolk.gov.uk

Learning Disability Teams:

North	ldnorthernoperational@norfolk.gov.uk
Norwich	cldt-city@norfolk.gov.uk
South	Cldt-south@norfolk.gov.uk
East	ld.east@norfolk.gov.uk
West	ldwest@norfolk.gov.uk

CS Email addresses for EDPP referrals:

Family Support

North & Broadland	cs.familysupport.northbroadland@norfolk.gov.uk
Norwich	cs.familysupport.norwich@norfolk.gov.uk
South	cs.familysupport.south@norfolk.gov.uk
East	cs.familysupport.gtyarmouth@norfolk.gov.uk
West	cs.familysupport.kingslynn@norfolk.gov.uk
Breckland	cs.familysupport.breckland@norfolk.gov.uk

FAST (Family Assessment and Safeguarding Team)

<u>North & Broadland</u>	
FAST 1 (Cromer)	cs.assessmentteam.north@norfolk.gov.uk
FAST 2 (Broadland)	assess.broadland@norfolk.gov.uk
FAST 3 (Cromer)	cs.familyinterventionteam1.north@norfolk.gov.uk
FAST 4 (Broadland)	cs.familyinterventionteam2.north@norfolk.gov.uk
Business Support (Cromer)	cs.businesssupport.north@norfolk.gov.uk
Business Support (Broadland)	cs.businesssupport.broadland@norfolk.gov.uk

<u>Norwich</u>	
FAST 1	cs.fast1norwich@norfolk.gov.uk
FAST 2	cs.fast2norwich@norfolk.gov.uk
FAST 3	cs.fast3norwich@norfolk.gov.uk

FAST 4	cs.fast4norwich@norfolk.gov.uk
Business Support	cs.businesssupport.norwich@norfolk.gov.uk

South	
FAST 1	cs.fast1.south@norfolk.gov.uk
FAST 2	cs.fast2.south@norfolk.gov.uk
FAST 3	cs.fast3.south@norfolk.gov.uk
FAST 4	cs.fast4.south@norfolk.gov.uk
FAST 5	cs.fast5.south@norfolk.gov.uk
Business Support	cs.businesssupport.south@norfolk.gov.uk

East	
FAST 1	cs.fast1.gtyarmouth@norfolk.gov.uk
FAST 2	cs.fast2.gtyarmouth@norfolk.gov.uk
FAST 3	cs.fast3.gtyarmouth@norfolk.gov.uk
FAST 4	cs.fast4.gtyarmouth@norfolk.gov.uk
Business Support	cs.businesssupport.gtyarmouth@norfolk.gov.uk

West	
FAST 1	cs.fast1.west@norfolk.gov.uk
FAST 2	cs.fast2.west@norfolk.gov.uk
FAST 3	cs.fast3.west@norfolk.gov.uk
FAST 4	cs.fast4.west@norfolk.gov.uk
Business Support	cs.businesssupport.kingslynn@norfolk.gov.uk

Breckland	
FAST 1	cs.fast1.breckland@norfolk.gov.uk
FAST 2	cs.fast2.breckland@norfolk.gov.uk
FAST 3	cs.fast3.breckland@norfolk.gov.uk
FAST 4	cs.fast4.breckland@norfolk.gov.uk
Business Support	cs.businesssupport.breckland@norfolk.gov.uk

Procedure's Version Control Record

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